AGING Innovations & Achievement AWARDS

n4a

supported by WellCare

2 0 1 9   C a l l   f o r   N o m i n a t i o n s

Deadline: Friday, April 12, 2019

Interested in submitting your program for an n4a Aging Innovations and Achievement Award? Here is everything you need to know, so please read through this guide before submitting your nomination online. If you have any questions, contact Rebecca Levine at rlevine@n4a.org or 202.872.0888.

About the AIA Awards

The n4a *Aging Innovations and Achievement (AIA) Awards* honor programs implemented by n4a members. *Aging Achievement Awards* recognize high-scoring, contemporary, effective and replicable programs. The highest-ranking, most cutting-edge programs among these winners, as determined by a panel of reviewers representing n4a's Board of Directors, receive *Aging Innovations Awards*.

All recipients of *Aging Achievement Awards* receive a certificate of recognition, while each recipient of an *Aging Innovations Award* receives an engraved trophy.

Awards will be presented during the n4a Annual Conference—this year in New Orleans, LA, July 27–31. Photos from the event will be made available to awardees, along with a draft news release to customize for distribution to local media, as we want our winners to receive the local recognition they deserve!

n4a also produces an annual best practices publication profiling all of that year's winning programs. (See last year's.) n4a shares the publication with members; distributes copies to all Conference attendees; and makes it available to national aging organizations, select Members of Congress and others. Visit n4a's online Best Practices database for highlights of all *Aging Innovations* award-winning programs from 2010 to the present.

Read on to find out more about how your innovative programs can be recognized!

Eligibility

Agency Eligibility

Only AAAs and Title VI aging programs that are current n4a members are eligible to submit nominations. Agencies can submit more than one nomination, but only **one per category**.

Program Eligibility

To qualify, programs must meet **all** of the following criteria:

1. The program must be cutting-edge, and not rely on practices and approaches that are common in most AAAs and Title VI programs.

2. It must be a replicable program.

3. The program must have been **in operation for one to five years**—launched between January 2014 and February 2018. (*A program started after February 28, 2018 is not eligible this year.*)

4. The agency must have the leading role in the **development *and* implementation** of the program with only limited assistance from outside technical experts, providers and/or consultants.

5. The program must have produced *measurable* results, e.g., cost savings, improved client service and/or enhanced staff productivity.

Unacceptable programs are those that:

- Rely solely on certification or accreditation criteria;

- Have been in operation less than one year or more than five years;

- Involve a ***single, one-time event*** or activity relating to the agency's general operations, e.g., construction of a building, hosting a conference, formation of a task force or committee, privatization/contracting out a function, or the application of targeted federal or state funds; or

- Have received an n4a *Aging Achievement* or *Aging Innovations* award in the past.

→TIP: Want to see how past winners have described their programs? See our 2018 *Aging Innovations and Achievement Awards* book.

<u>Submitting Your Nomination</u>

- **Only online nominations will be accepted ([Submit Nomination](#))**

- Deadline: Friday, April 12, 2019

- Complete one nomination form for each nominated program. **Print and keep a copy of the nomination for your records.**

- To help promote winning programs, a photograph (*600 dpi or higher*) of your initiative in action is required at the time you submit your nomination. The photo should show interaction or a product that is a result of the program. We cannot accept agency logos or photos of just staff members posing.

- If you have questions, contact Rebecca Levine, rlevine@n4a.org, 202.872.0888.

Program Information

- Program Name
- Program Category (See below)
- Date Implemented
- Submit a high-resolution photo(s) of this program in action for publication in the AIA awards book

Contact Information

Provide contact information for the nominator/point of contact for the awards process **and** the public point of contact to be listed in the awards book, if it is not the same individual. Please make sure that the public point of contact is the right person to answer questions about the winning program from other agencies in the future—the public face of the program, so to speak. **Note:** The public point of contact must be an Area Agency on Aging or Title VI program staff member.

Both individuals will be primary contacts for all n4a communications about the awards program, should questions arise.

Program Categories

Select one category below for each program submitted.

- **Agency Operations**
- **Advocacy**
- **Caregiving**
- **Community Planning & Livable Communities**
- **Diversity & Cultural Competency**
- **Economic Security**
- **Elder Abuse Prevention**
- **Health-LTSS Integration**–*incl. Medicaid Managed Care, Care*

Transitions, Medicare, Accountable Care Orgs, and other health initiatives.
- **Healthy Aging**
- **Home & Community-Based Services**
- **Housing**
- **Information & Referral/Access Services**

- **Intergenerational Programs**
- **Nutrition**
- **Social Engagement**
- **Technology**
- **Transportation & Mobility**
- **Workforce Development**

Note: n4a reserves the right to change nominated programs to a different category as appropriate.

Program Summary:

Address **all** of the following six elements. (Each response box is limited to the number of characters indicated. You can type directly in the boxes or cut and paste from a Word document.)

1. **Program Abstract (100 words or fewer)**
   Provide a short summary of your program. We will publish abstracts of award-winning programs, so please prepare a rich, concise narrative.

2. **Problem/Need Addressed by Program (100-200 words)**
   Describe the problem/need that prompted the creation of the program. Include how this program affects older adults and caregivers **and** how it fulfilled an unmet service need, reached an underserved population, secured revenue sources or enhanced the cost-effectiveness of an existing service. Be as specific as possible.

3. **Program Description/Innovation (100-200 words)**
   Describe the agency's role in establishing the program and highlight how this program is innovative. (If other n4a members [AAAs or Title VI programs] were involved in the development of this program, please include a listing.)

4. **Program Costs (100 words or fewer)**
   Describe operating and capital costs incurred in developing and implementing the program. Identify all **annual** costs, including personnel and overhead, that a AAA or Title VI program might incur if attempting to replicate this program. Include the program's **total operating cost** for the most recent fiscal year.

5. **Program Outcomes (100 words or fewer)**
   Describe measurable results, not just numbers served. Wherever possible, provide specific outcomes that address the value or impact of the program for your clients and measurements of these results.

6. **Potential Replication (50-100 words)**
   Briefly describe how other organizations can replicate this program. Address resources and timing issues associated with replicating the program.

Evaluation

Representatives from the n4a Board of Directors review eligible applications to identify the winning programs. Eligible nominations are evaluated based on the above six criteria for the program summary. n4a will notify award-winning programs in May. n4a reserves the right to edit descriptions of award-winning programs in the AIA book for clarity, style and length.

([Submit Nomination](#))