



# REGISTRATION

## Organization

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

## Registrants

**Registrant 1** Name \_\_\_\_\_ Title \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

I need assistance to participate.  This is my first time participating.

**Registrant 2** Name \_\_\_\_\_ Title \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

I need assistance to participate.  This is my first time participating.

**Registrant 3** Name \_\_\_\_\_ Title \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

I need assistance to participate.  This is my first time participating.

**Registrant 4** Name \_\_\_\_\_ Title \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

I need assistance to participate.  This is my first time participating.

## Registration Fee

Category	Number of registrations	Fees	Registration subtotal
n4a Members (AAAs)	_____	\$239	\$ _____
n4a Members (Title VI)	_____	\$165	\$ _____
Non-Members (AAAs and others)	_____	\$299	\$ _____

### Discounts

Two or more from same agency? Take \$25 off each APB registration. -\$ \_\_\_\_\_

State Grassroots Coordinators get a \$25 APB discount. -\$ \_\_\_\_\_

**TOTAL REGISTRATION FEE** \$ \_\_\_\_\_

### Registration Options (choose one):

- ① **Mail:** Send this form to: n4a, Attn: Autumn Campbell, 1730 Rhode Island Avenue, NW, Suite 1200, Washington, DC 20036
  - ② **Email:** Send this form to Autumn Campbell at [acampbell@n4a.org](mailto:acampbell@n4a.org)
  - ③ **Fax:** Fax this form to 202.872.0057
  - ④ **Web:** If you pay by VISA/ MasterCard, register online at [www.n4a.org](http://www.n4a.org)
- Need help? Call 202.872.0888 and ask for Autumn Campbell.**

## Payment

Pay by check  Pay by purchase order. P.O. number: \_\_\_\_\_

[Hotel Information on Page 2 >](#)



# REGISTRATION

## Meeting Facility

The Liaison Capitol Hill, 415 New Jersey Avenue, NW, Washington, DC 20001. Phone: 1.888.513.7445

**Please note you must secure your own hotel reservations.** To receive the special n4a rate of \$273/night, please call 1.888.513.7445 and reference N4AM19 and the National Association of Area Agencies on Aging. The special rate expires on March 1 or when the room block is full. **Hurry—hotel space fills up very quickly!**

## Confirmation

Upon receiving your registration, n4a will email a confirmation invoice to you. If you do not receive one within one week please call 202.872.0888 to confirm your registration.

## Cancellation Policy

All cancellations must be in writing and emailed, faxed or postmarked by February 5, 2019 to receive a full refund. Cancellations received after February 5, 2019 will receive a refund of 50 percent. An alternate person may attend for the registrant in lieu of a partial or full refund. Refunds will be processed after the conference. All fees are payable in U.S. dollars.

